**MINUTES OF THE MEETING**

**Achieving a Better Life Experience Program Committee**

Tuesday, August 13, 2019 at 1:30 pm

Victory Building Conference Room, Suite 275 -- Little Rock, AR 72201

A meeting of the Arkansas Achieving a Better Life Experience Program Committee (“Committee”) was held on Tuesday, August 13, 2019 at 1:30 pm in the Victory Building Conference Room, Suite 275. Present at the meeting were Grant Wallace with the Treasurer’s Office (Designee for Treasurer of State); Director of 529 Programs and Financial Education Emma Willis; 529 Programs and Financial Education Administrative Assistant Chris Scott; Joseph Baxter Deputy Commissioner Arkansas Rehabilitation Services (Designee for the Commissioner of Arkansas Rehabilitation Services Department of Career Education); Dave Mills Department of Human Services Business Operations Manager (Designee for Director of Human Services)

The press was notified in compliance with the Freedom of Information Act.

Grant Wallace called the meeting to order at 1:27 pm.

Grant presented the minutes of the February 6, 2019 meeting. Joseph Baxter made a motion to approve the minutes, Grant seconded the motion, and the minutes were approved by a voice vote.

Grant made a report reviewing the completion of ABLE related legislation during the 92nd general assembly.

Emma Willis reported on the assets under management, stating that to date, there were 652 open accounts with $452,201.35 assets under management, with an average account size of $693.56.

Emma continued with a report on the due diligence trip herself and Grant recently returned from, highlighting the capabilities of Ascensus and their audit, reporting, and customer service skills.

TJ Lawhon gave a report on updating the Rules and Regulations for the ABLE plan, so that it better aligns with the program description and reduces unused language.

Finishing up her reporting, Emma provided the board with a list of upcoming events that AR ABLE staff would be present at including presentations to other disability organizations, attending conferences, and sponsored events.

There being no further business, Grant Wallace moved to adjourn the meeting and the meeting adjourned at 1:50 pm.

Respectfully submitted,

Emma Willis, Director of 529 Programs and Financial Education