

State Board of Finance  
Annual Motions  
August 8, 2017 Meeting

1. Approve the record keeping systems of the Treasurer of State with the accounts recorded using the cash basis of accounting as necessary in its daily transactions with adjusting entries to be made at each fiscal year end to properly report the operating results of the Treasurer of State on the accrual basis of accounting which is consistent with generally accepted accounting principles (GAAP)
2. Approve the record keeping and reporting requirements of the Treasurer of State, to include at the minimum the following reports:
  - a. Ledger Balance and Activity (Daily and Monthly)
  - b. Fund Transactions by Type (Daily and Fiscal Year-to-Date)
  - c. Checks Charge Off Detail by Line Item (Daily and Fiscal Year-to-Date)
  - d. Safekeeping Inventory (Daily)
  - e. Trust Fund Certificates of Deposit (Daily)
  - f. Collateral Sufficiency (Daily)
  - g. Demand Account Balances (Daily)
  - h. Money Market Balances (Daily and Monthly)
  - i. Return on Investment (Monthly and Fiscal Year-to-Date)
3. Approve the current Collateralization Policy of the Treasurer of State (See Attached)
4. Approve the Code of Ethics for the members of the Board of Finance and the Code of Ethics and criminal background checks for the current employees of the Treasurer of State (See Attached)